

# U.S. SENATOR BOB CASEY



**FIGHTING** for a **FAIR SHOT** for **FAMILIES, KIDS and SENIORS**

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## *Service Academy FAQs*

The Service Academy application process may sometimes be confusing. Below are frequently asked questions about the process:

### **1. From what offices may I request a nomination?**

*You may request a nomination from Senator Casey, Senator Pat Toomey, and your Member of the House of Representatives. If you do not know who your Representative is, please visit [www.house.gov](http://www.house.gov). Each Congressional office sets its own deadlines and other requirements, so it is important to speak with each one individually. You may also request nominations from the President of the United States and the Vice President of the United States. Please visit [www.whitehouse.gov](http://www.whitehouse.gov) for more information.*

### **2. What do I need to do prior to applying for a nomination from Senator Casey?**

*We ask that you first apply with the Academy of your choice. Once you done so, you are welcome to apply with our office. While you may apply to multiple Academies directly, we ask that you only apply to one through our office. You will be able to indicate your choice on your application.*

### **3. When should I begin the nomination process with Senator Casey's office?**

*Our application opens on March 1, 2020 and closes at 5 p.m. on October 9, 2020. Please begin the process as early as possible to allow yourself the maximum amount of time to complete the application. Please note that all transcripts must include final junior-year grades.*

### **4. What is the deadline for applying to Senator Casey's office?**

*Applications must be completed and submitted by 5 p.m. on October 9, 2020. Late or incomplete applications will not be considered.*

### **5. What key dates do I need to know?**

- *March 1, 2020 – Senator Casey's Service Academy application opens*
- *5 p.m. on October 9, 2020 – Senator Casey's Service Academy application closes; all materials must be submitted by this time.*
- *Week of October 19, 2020 – All students with completed applications by the deadline will be scheduled and notified of an interview at Fort Indiantown Gap, Annville.*
- *November 17, 18, and 19, 2020 – Interviews are conducted virtually*
- *Week of January 11, 2021 – All applicants are notified of their status with Senator Casey's office. Appointees are notified by the Academies by April.*

## **6. What information must I provide to Senator Casey's office?**

*All documentation must be received electronically, either by uploading it to our website, or by emailing it to [academy\\_nominations@casey.senate.gov](mailto:academy_nominations@casey.senate.gov). Please do not mail your application materials. You will need to submit the following documents to our office:*

- *The online application;*
- *An essay about your desire to attend an Academy;*
- *A recent photograph of yourself;*
- *A signed Statement of Intent form;*
- *An official transcript for all high schools, junior colleges, and colleges you have attended;*
- *Your official SAT I and/or ACT scores; and*
- *Three letters of recommendation from individuals who know you well. One must be from a science or mathematics teacher; none can be from a family member.*

## **7. How do I make changes to my questionnaire?**

*If you wish to make changes to your questionnaire, such as adding school activities or updating your SAT and ACT scores, please notify our office at [Academy\\_Nominations@casey.senate.gov](mailto:Academy_Nominations@casey.senate.gov). We will unlock your questionnaire so you are able to make those changes.*

## **8. What if my school will not give me a copy of my transcript?**

*Your school may email it to our office at [academy\\_nominations@casey.senate.gov](mailto:academy_nominations@casey.senate.gov). Your references may also send your letters of recommendation to this email address.*

## **9. How can official SAT/ACT scores be submitted to Senator Casey's office?**

*We will accept scores listed on school transcripts, submitted to us by the school, or score reports downloaded from the College Board and ACT websites. Downloaded score reports must not be screenshots; they must be on College Board letterhead. Sending them via mail or fax may result in a delay; our office does not currently have immediate access to our mail or faxes due to teleworking.*

## **10. What if my SAT or ACT scores will not be available until after the October 9 deadline?**

*We are still requiring SAT and ACT scores this year; however, we can be flexible with their submission as we know the test cancellations were beyond your control. We are asking our applicants to submit their PSAT scores as a placeholder in order to complete their application. Once the SAT and ACT scores are available, they should be submitted to our office.*

*Please upload the PSAT scores to the SAT/ACT portion of the checklist. In the SAT/ACT field of the questionnaire, please indicate that you plan on taking the test(s) and the date(s) on which you plan to take them. These two steps will complete your application and will also serve as a note to our office that your scores may be late. Once your test scores are available, please email them to [Academy\\_Nominations@casey.senate.gov](mailto:Academy_Nominations@casey.senate.gov).*

## **11. Must the attachments be in a certain format?**

*We can only accept documents in PDF format.*

**12. Is there anything else I need to know about COVID-19 related changes to the application process?** *My office is currently teleworking due to COVID-19 and our mail and faxes are delayed in reaching us. Please do not submit any materials via mail or fax. All materials should be submitted via email. If you have sent material by mail or fax, or were planning to do so, please contact my office at [Academy\\_Nominations@casey.senate.gov](mailto:Academy_Nominations@casey.senate.gov) immediately. Additionally, if your school's closure will impact your ability to submit any other application material, please contact our office. We will work with you to ensure that your application will be complete.*

**13. How do I address concerns with the physical examination process?**

*As part of the application process, applicants must undergo a physical examination with the Department of Defense's Medical Examination Review Board (DoDMERB). Information about the medical requirement can be found [here](#). Additional questions about this process should be directed to DoDMERB via email at [usaf.usafa.dodmerb.mbx.helpdesk@mail.mil](mailto:usaf.usafa.dodmerb.mbx.helpdesk@mail.mil).*

**14. Does a Congressional nomination guarantee me an appointment to a Service Academy?**

*A nomination from a Congressional office does not guarantee an appointment to an academy. Each academy makes its own determinations on who to appoint. A Congressional nomination is just one requirement of the appointment process.*

**15. How many candidates does Senator Casey nominate?**

*Senator Casey nominates ten students to each Academy. Each Academy determines how many nominees they appoint.*

**16. If I am not nominated by Senator Casey, may I reapply?**

*If you are not nominated or appointed, you may reapply each year until you are 23. If you choose to reapply, you will need to begin another application online. We can reuse your previous three letters of recommendation and SAT and/or ACT scores, but you will need to provide the following:*

- *A new essay;*
- *An updated transcript from your 12<sup>th</sup> grade year and your current college;*
- *Updated SAT and/or ACT scores, if applicable;*
- *A new letter of recommendation; and*
- *A recent photograph of yourself.*